

JACKSON CHILD CARE ACADEMY  
JACKSON PRE SCHOOL PROGRAM  
2016 - 2017 SCHOOL YEAR

2016-2017 ENROLLMENT GUIDELINES:

- 2015-2016 Child Care/EEK/Pre K Accounts must be PAID IN FULL in order to enroll for 2016-2017
- LIMITED Enrollment/ PRE School program
- OPEN Enrollment for Before and After School Child Care – ALL Sites (\*)

(\*) Application with full payment of registration fee plus September tuition due by August 12, 2016 to insure start of services on first day of school, Tuesday, September 6, 2016 (no exceptions)

**2016 - 2017 MONTHLY TUITION PAYMENT DUE DATES are as follows:**

<b><u>AUTO WITHDRAW</u></b> <b><u>"RECURRING"</u></b> <b><u>ONLINE or BANK</u></b> <b><u>CHECK PAYMENT</u></b> <b>(SAME Payment each Month)</b>	<b><u>ONCE a MONTH</u></b> <b><u>ONLINE PAYMENT</u></b> <b>(Pay between the 15<sup>th</sup>-25<sup>th</sup> of month</b> <b><u>PRIOR</u> to new month of services)</b>	<b><u>PAYMENT BY CHECK /</u></b> <b><u>CASH or MONEY</u></b> <b><u>ORDER (Must reach us by 25<sup>th</sup> of the</u></b> <b><u>month</u> <u>PRIOR</u> to new month of services)</b>	<b><u>MONTH OF</u></b> <b><u>SERVICE</u></b>  <b>October 2016 – June 2017</b>	<b><u>OTHER CHARGES:</u></b> <b><u>WALK-IN SERVICES</u></b> <b>(AM=\$20; PM=\$25/day)</b>  <b><u>LATE PICK-UP</u></b> <b>(\$15/EVERY 15 Minutes)</b>
SEPTEMBER 25	September 15 - 25	September 15 - 25	October 2016	DUE WITHIN 10 DAYS of service (RETURN FORM)
OCTOBER 25	October 15 - 25	October 15 - 25	November 2016	DUE WITHIN 10 DAYS of service (RETURN FORM)
NOVEMBER 25	November 15 – 25	November 15 – 25	December 2016	DUE WITHIN 10 DAYS of service (RETURN FORM)
DECEMBER 25	December 15 – 25	December 15 – 25	January 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
JANUARY 25	January 15 – 25	January 15 – 25	February 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
FEBRUARY 25	February 15 – 25	February 15 – 25	March 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
MARCH 25	March 15 – 25	March 15 – 25	April 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
APRIL 25	April 15 – 25	April 15 – 25	May 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
MAY 25	May 15 - 25	May 15 - 25	June 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)

**LATE PAYMENT CHARGES: \$25.00/month as assessed and posted.**

**REMINDERS:**

- Monthly tuition is based on 180 scheduled school days each year; divided into 10 months of the school year for an average of 18 days per month. Therefore, **tuition for each of ten months is identical from September to June, inclusive.**
- **Account holders will NOT receive monthly invoices.** Account holders are responsible for monthly payments due as per the above detailed chart.
- Although not the desired outcome, when warranted Jackson School District will exercise its right to place a child's enrollment in jeopardy and/or be cancelled due to non-payment of monthly tuition for services rendered. Effective immediately we will more closely abide by the agreed upon/contracted regulations stated on your signed application as we can no longer allow accounts to go unpaid for extended periods.