

JACKSON CHILD CARE ACADEMY  
JACKSON PRE-SCHOOL PROGRAM  
2017 - 2018 SCHOOL YEAR

2017-2018 ENROLLMENT GUIDELINES:

- 2016-2017 Child Care/Summer/Pre-School Accounts must be PAID IN FULL in order to enroll for 2017-2018
- LIMITED Enrollment/ Pre-School program
- OPEN Enrollment for Before and After School Child Care – ALL Sites (\*)

(\*) Application with full payment of registration fee plus September tuition required by August 11, 2017 to insure start of services on first day of school, Wednesday, September 6, 2017 (no exceptions)

**2017 - 2018 MONTHLY TUITION PAYMENT DUE DATES are as follows:**

<b>AUTO WITHDRAW "RECURRING" ONLINE or BANK CHECK PAYMENT (SAME Payment each Month)</b>	<b>ONCE a MONTH ONLINE PAYMENT (Pay between the 15<sup>th</sup>-25<sup>th</sup> of month PRIOR to new month of services)</b>	<b>PAYMENT BY CHECK / CASH or MONEY ORDER (Must reach us by 25<sup>th</sup> of the month PRIOR to new month of services)</b>	<b>MONTH OF SERVICE  October 2017 – June 2018</b>	<b>OTHER CHARGES: WALK-IN SERVICES (AM=\$20; PM=\$25/day)  LATE PICK-UP (\$15/EVERY 15 Minutes)</b>
SEPTEMBER 25	September 15 - 25	September 15 - 25	October 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
OCTOBER 25	October 15 - 25	October 15 - 25	November 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
NOVEMBER 25	November 15 – 25	November 15 – 25	December 2017	DUE WITHIN 10 DAYS of service (RETURN FORM)
DECEMBER 25	December 15 – 25	December 15 – 25	January 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)
JANUARY 25	January 15 – 25	January 15 – 25	February 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)
FEBRUARY 25	February 15 – 25	February 15 – 25	March 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)
MARCH 25	March 15 – 25	March 15 – 25	April 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)
APRIL 25	April 15 – 25	April 15 – 25	May 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)
MAY 25	May 15 - 25	May 15 - 25	June 2018	DUE WITHIN 10 DAYS of service (RETURN FORM)

**LATE PAYMENT CHARGES: \$25.00/month as assessed and posted.**

**REMINDERS:**

- Monthly tuition is based on 180 scheduled school days each year; divided into 10 months of the school year for an average of 18 days per month. Therefore, **tuition for each of ten months is identical from September to June, inclusive.**
- **Account holders will NOT receive monthly invoices.** Account holders are responsible for monthly payments due as per the above detailed chart.
- Although not the desired outcome, when warranted Jackson School District will exercise its right to place a child's enrollment in jeopardy and/or be cancelled due to non-payment of monthly tuition for services rendered. Effective immediately we will more closely abide by the agreed upon/contracted regulations stated on your signed application as we can no longer allow accounts to go unpaid for extended periods.